Quantity Surveying Research Conference 2021

Conference Paper Checklist

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| **Ref** | **Item** |  |
|  | **The title** |  |
| 1 | Does the title accurately describe the exact nature of the main elements of the study? |  |
| 2 | Is the title free of technical terms or jargon? |  |
| 3 | Does the title communicate a concise, unambiguous picture of the contents? |  |
| 4 | Does the title serve as an accurate identification of the study for retrieval purposes? |  |
| 5 | Is the title written in lower case, except for the first letter of the first word? |  |
|  |  |  |
|  | **Abstract** |  |
| 6 | Does it include the purpose of this paper? |  |
| 7 | Does it include the design/methodology/approach to the research? |  |
| 8 | Does it indicate the main findings of the research? |  |
| 9 | Are the research limitations/implications mentioned? |  |
| 10 | Are the practical implications mentioned? |  |
| 11 | Is the value of the paper highlighted? |  |
|  |  |  |
|  | **Introduction** |  |
| 12 | Does the introduction provide opening moves? (a quotation, provocative fact, general statement, event or anecdote) |  |
| 13 | Does the introduction establish the background? (Contextualize the problem, significance, relevance, current status, previous studies, limitations, omissions, summary of previous research) |  |
| 14 | Does the introduction establish the knowledge gap? (Oppose an existing assumption, reveal a research gap, formulate a research question or problem) |  |
| 15 | Does the introduction provide the aim and objectives? |  |
|  |  |  |
|  | **Literature review** |  |
| 16 | Does the literature provide an overview of the status quo of the relevant literature? |  |
| 17 | Does the literature demonstrate a working understanding of the relevant literature? |  |
| 18 | Does the literature examine and evaluate what has been said on the topic by other authors? |  |
| 19 | Does the literature cover most of the relevant literature in terms of the objectives? |  |
| 20 | Is the literature current? (Not more than ten years old) |  |
| 21 | Is a critical appraisal provided? Does it describe, compare, contrast and evaluate the major theories, arguments, themes, methodologies approached and controversies on the subject. |  |
| 22 | Are the works of experts in the field included? |  |
|  |  |  |
|  | **Methodology** |  |
| 23 | Has the author indicated the type of research methodology implemented? (Quantitative, qualitative or mixed) |  |
| 24 | Has the author justified the selection of the type of research indicated above? |  |
| 25 | Has the author described the data generation technique(s) applied? (Questionnaires, interviews, field studies) |  |
| 26 | Has the author described the compilation process of the instrument? (questionnaire and/or interview schedule) |  |
| 27 | Has the target group (population) been described? |  |
| 28 | Has the sampling method been described? |  |
| 29 | Has the method(s) of data analysis been described? |  |
|  |  |  |
|  | **Results** |  |
| 30 | Are the results structured according to the methodology? |  |
| 31 | Do the results present the data, digested and condensed, with significant trends extracted and described? |  |
| 32 | Are the results discussed in terms of the reviewed literature? (Do they agree or disagree with the literature?) |  |
|  |  |  |
|  | **Conclusions** |  |
| 33 | Do the conclusions provide answers to the objectives posed? |  |
| 34 | Is synthesis achieved? |  |
| 35 | Are the provided conclusions based on the findings? |  |
| 36 | Is a point-form overview provided of the conclusions reached? |  |
| 37 | Do the conclusions indicate the implications? |  |
| 38 | Do the conclusions close with a main point, call for new research or punch line? |  |
|  |  |  |
|  | **Recommendations** |  |
| 39 | Are the recommendations based on the conclusions provided? |  |
| 40 | Do recommendations include cross-references to the conclusions? |  |
| 41 | Are the recommendations tactfully formulated? |  |
| 42 | Are actions indicated that are needed to implement the recommendations? |  |
|  |  |  |
|  | **References** |  |
| 43 | Are all the text references listed in the references section and vice versa? |  |
| 44 | Is the referencing technique correct? |  |
| 45 | Are the references up to date? |  |
| 46 | Are the references credible? |  |